

Little People's Head Start
 Program Director's Report to
 Board of Directors
 January 2018

	Budget	Monthly Total	Year-To-Date	Percentage Earned	Remainder
Head Start	\$ 167,952	\$ 16,795.18	\$ 32,378.58	19%	\$ 135,573.17
Early Head Start	\$ 163,009	\$ 13,584.06	\$ 31,110.81	19%	\$ 131,897.94
Total	\$ 330,961	\$ 30,379.24	\$ 63,489.39	19%	\$ 267,471.11
	Full Amount	25%	YTD Amount	Waiver	Remaining Balance
Grant	\$ 1,323,842.00	\$ 330,961	\$ 63,489.39		\$ 267,471.11

We have received our letter from Danya; we will be having our **Focus Area 2** review and CLASS review. We have our date for Focus Area 2; the review will be the week of **March 5th 2018**. This review is only the Focus Area 2 Review. We need to plan on having a Special Meeting before the review.

We received our notice for the **CLASS** review; we will be having our **CLASS** review the week of **March 26, 2018**.

The Fire Marshal conducted his annual inspection. We had a few things to correct, and as of today, they have been completed, and we are waiting for the Fire Chief to come and re-inspect.

Our Early Childhood Education (ECE) Specialist, Laura Landis, and our previous ECE Specialist were on-site the 5th and 6th December, providing T/TA for CLASS. Lynn Farrar, LPHS's Grantee Specialist, was on-site December 7th and 8th. Lynn provided T/TA for supervision, zoning and assisted us in creating a training plan for all new and current employees to ensure they understand their roles and responsibilities. Lynn's visit stems from the Supervision incident that happened in October.

Jesee and I attended a Leadership Challenge conference in California.

Our Winter Festival was the 22nd of December, and there was a great turn out. Thank you, Marian, for attending and helping with the Winter Festival.

Laura Landis will be back on site the week of February 26, 2018, for T/TA.

Respectfully Submitted,

Cassie Carlstrom
 Program Director