

Little People's Head Start  
Program Director's Report to  
Policy Council  
October - December 2017

Head Start earned 7% of the required In-kind/non-federal shares for October and 13% for November.

Early Head Start earned 9% of the required In-kind/non-federal shares for October and 14% for November.

**October 2017**

We have received our letter from Danya; we will be having our Focus Area 2 review and CLASS review. We have our date for Focus Area 2; the review will be the week of March 5<sup>th</sup>, 2018. This review is only the Focus Area 2 Review.

There was an incident where a child had a roach (smoked paper from a joint) inside his onesie. A report was made to WPCSO and DCFS. Due to the recent changes in law, the Sherriff's office could only document the incident. DCFS did contact the family and conducted a welfare check.

Linda, Joy, and Tina attended a conference in Las Vegas to learn more about the system we use, ChildPlus. ChildPlus holds important information about our attendance, certification, and training of staff and other information. The Office of Head Start has LPHS report on annually.

**November 2017**

The Fire Marshal conducted his annual inspection. We had a few things to correct, and as of today, they have been completed, and we are waiting for the Fire Chief to come and re-inspect.

Nevada State Child Licensing conducted her bi-annual inspection. I am happy to report; we had a clean inspection, no deficiencies were found.

Our Early Childhood Education (ECE) Specialist, Laura Landis, and our previous ECE Specialist were on-site the 5<sup>th</sup> and 6<sup>th</sup> December, providing T/TA for CLASS. Lynn Farrar, LPHS's Grantee Specialist, was on-site December 7<sup>th</sup> and 8<sup>th</sup>. Lynn provided T/TA for supervision, zoning and assisted us in creating a training plan for all new and current employees to ensure they understand their roles and responsibilities. Lynn's visit stems from the Supervision incident that happened in October.

**December 2017**

Jesee and I attended a Leadership Challenge conference in California.

We had our Winter Festival.

Respectfully Submitted,

*Cassie Carlstrom*